

GINNY BROWN-WAITE  
5TH DISTRICT, FLORIDA

COMMITTEE ON GOVERNMENT REFORM

COMMITTEE ON  
FINANCIAL SERVICES

COMMITTEE ON  
VETERANS' AFFAIRS

**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515**

414 CANNON HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
(202) 225-1002

**DISTRICT OFFICES:**

20 NORTH MAIN STREET, SUITE 200  
BROOKSVILLE, FL 34601  
(352) 799-8354  
(866) GWAITE5

38008 MERIDIAN AVENUE, SUITE A  
DADE CITY, FL 33525  
(352) 567-6707  
(866) GWAITE5

**MEMORANDUM**

**TO: ALL STUDENTS INTERESTED IN SERVICE  
ACADEMY NOMINATIONS**

**FROM: CONGRESSWOMAN GINNY BROWN-WAITE**

**RE: 2005 ACADEMY APPLICATION**

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It is time to start working toward your congressional nomination. In an effort to assist you, enclosed is an application with detailed procedures. I suggest you carefully read these procedures before completing the application.

If you have not registered for the SAT or ACT test, do so now. The Academy Selection Committee requires a minimum combined total score of 1050 (SAT) before an applicant can be considered for nomination. **The deadline for completion of all files is October 14. If your file is not postmarked by that date, you will be automatically disqualified.**

If you have not contacted the Service Academies, you should contact them to request a pre-candidate questionnaire.

Merchant Marine Academy	<a href="http://www.usmma.edu">www.usmma.edu</a>
United States Air Force Academy	<a href="http://www.usafa.edu">www.usafa.edu</a>
United States Naval Academy	<a href="http://www.usna.edu">www.usna.edu</a>
West Point Academy	<a href="http://www.usma.edu">www.usma.edu</a>

In the meantime, if you have any questions regarding nomination procedures, please contact my Brooksville office at (352) 799-8354.

CONGRESSWOMAN VIRGINIA "GINNY" BROWWN-WAITE  
5<sup>th</sup> CONGRESSIONAL DISTRICT  
SELECTION PROCEDURES FOR ACADEMY NOMINATION

20 NORTH MAIN STREET, ROOM 200  
BROOKSVILLE, FL 34601  
PHONE: (352) 799-8354

Those individuals wishing to apply for nomination to the U.S. Service Academies must be citizens of the United States, residents of the State of Florida and the 5th Congressional District, and must have never been married. Applicants for the U.S. Military Academy, Naval Academy and the Air Force Academy must be at least 17 years of age and less than 22 years of age.

Each Congressman may not have more than five midshipmen or cadets at each Academy at any one time. Therefore, new applicants are considered only when a vacancy occurs in the quota through graduation or other causes. **Acceptance of an appointment commits an applicant to a nine year obligation to the Service (four years at the Academy and five years on active duty).**

The nomination process is a two-fold process. All prospective applicants must establish contact with the Admissions Office at the Academy of their choice. Once this is accomplished, the Academy will open a file for the candidate and transmit general information on the Academy plus detailed admission requirements, including a Prospective Candidate Questionnaire.

In order to ensure you are in our tracking system please submit in writing a request for Congressional Nomination (samples are available on all academy websites). **IT IS THE RESPONSIBILITY OF THE APPLICANT TO FOLLOW THROUGH WITH ALL REQUIREMENTS.**

If you are a student in one of the Academy preparatory schools, it is still necessary for you to seek a Congressional Nomination.

Candidates making application to the Merchant Marine Academy must be at least 17 years of age and less than 25 years of age on July 1 of the year of admission. However, a waiver may be granted for veterans of the armed forces on the basis of one month for service up to the age of 24. Individuals desiring a nomination are urged to request an application from the Academy at the same time they seek nomination through Congresswoman Brown-Waite. The Congresswoman will submit up to 10 names for consideration each year to the Merchant Marine Academy.

The Coast Guard Academy does not use the Congressional nomination system. If you are interested in attending the Coast Guard Academy, you must apply directly to the Academy. Congresswoman Brown-Waite's Academy Selection Committee will gladly assist any candidate interested in admission.

In order to be considered for the next class, the following information must be received in the Congresswoman's Brooksville office prior to October 14.

1. Completed application, including a recent photograph.
2. Personal statement on why you want to attend the academy of your choice. Please limit your essay to one typed page.
3. Two letters of recommendation from employers, coaches, teachers, clergy, etc. Do not use letters from family friends. **Only two letters will be reviewed.**
4. College Entrance Examination Scores, SAT or ACT (SAT preferred). These must be current. It is to your advantage to take these tests as often as possible. Your highest combined scores will be used. Direct that a copy of your scores be sent to the Congresswoman's Brooksville district office. Please use Testing Code Number 7325 for SAT and ACT.
5. Official High School Transcripts, which must include standing in class and grade point average. (Both of these must be in your file by the deadline.)

The deadline for the submission of all pertinent data will be October 14. It is very important that all material and data be sent directly to the Brooksville office. By sending materials to Washington, you will cause delays in maintaining your file.

After the October 14 deadline has passed, the Academy Selection Committee will meet to review all applications. The Committee will select qualified candidates on the basis of their SAT score, scholastic records, athletic and extracurricular activities. Final recommendations will be made by the Committee. Motivation, character and leadership abilities will also provide major elements in the final selection. The committee will select those most qualified to appear for personal interviews. The Committee will recommend to Congresswoman Brown-Waite up to 10 nominees for each appointment available at the respective Academies, but final selection for appointment will be made by the Academies. Each finalist will be notified as to the specific appointment time for a personal interview to be held in November. You will also be notified of the location, with driving instructions and a map.

Please retain these instructions for information purposes. If you have any questions, please contact Shirley Anderson at Congresswoman Brown-Waite's office (352) 799-8354.

## APPLICATION FOR NOMINATION TO THE U.S. SERVICE ACADEMIES

Return to: Congresswoman Ginny Brown-Waite  
20 North Main Street, Room 200  
Brooksville, FL 34601

Full Legal Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Legal Address in Florida (if different) \_\_\_\_\_

County: \_\_\_\_\_ Home Phone# \_\_\_\_\_ U.S. Citizen \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of School

Date of Graduation

Counselor

School Phone #

### PARENT INFORMATION:

Father: \_\_\_\_\_

Mother: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Have you applied for nomination from any other source? \_\_\_ No \_\_\_ Yes

If so, please list: \_\_\_\_\_

It is recommended that you apply for appointment to more than one of the Service Academies. The Academy Selection Committee however will give particular attention to your first selection. Please list below your choice of Academy, or Academies, in order of preference.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**ATTACHMENTS:** You must attach a brief essay stating why you want to attend the academy of your choice. Please **DO NOT** attach additional letters of recommendation. Only the first two received will be reviewed by Congresswoman Brown-Waite's Review Board.

**INTERVIEWS:** Interviews are mandatory and non-waiverable for qualifying applicants. If you are a military family living outside the state of Florida you must call to discuss your interview options. The interview will take place on Saturday, November 13.

**PLEASE READ CAREFULLY BEFORE SIGNING:**

I have fully read and understood the requirements and procedures for appointment to the United States Service Academies by Congresswoman Ginny Brown-Waite, and do hereby apply for nomination with the full intention of serving as a career officer upon graduation. I am also aware of the postmark deadline of October 14, 2005. I certify that I am a legal resident of the 5<sup>th</sup> Congressional District and there is no known reason why I should not be medically qualified to receive an appointment to a service academy, if nominated.

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Date

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Candidate's Signature

Please attach a current photo:

APPLICATION FOR NOMINATION TO UNITED STATES SERVICE ACADEMIES

RETURN TO:               Congresswoman Virginia "Ginny" Brown-Waite  
                              20 North Main Street, Room 200  
                              Brooksville, FL 34601

Name: \_\_\_\_\_

List below your school and community activities  
Complete this form or attach your own typed information

<u>YEAR</u>	<u>ORGANIZATION</u>	<u>POSITION</u>	<u>AWARDS</u>
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**2005 Schedule**  
**U.S. Congresswoman Ginny Brown-Waite**  
**United States Service Academy Nominations**

<b>April 1</b>	<b>Application process opens</b>
<b>October 14</b>	<b>Postmark deadline for file completion</b>
<b>October 28</b>	<b>Interview notices mailed</b>
<b>November 5</b>	<b>Personal interview</b>
<b>December 16</b>	<b>Nominee notification by mail begins</b>

**CHECK LIST FOR CANDIDATES:**

\_\_\_\_\_ Application form completed and mailed  
\_\_\_\_\_ Photograph attached to application form  
\_\_\_\_\_ Essay returned  
\_\_\_\_\_ Letters of recommendation (2)  
\_\_\_\_\_ **Official** high school transcript, including final junior or senior year grades (also  
\_\_\_\_\_ college transcript if applicable)  
\_\_\_\_\_ Class rank and approximate size of graduating class. Note: It is your  
\_\_\_\_\_ responsibility to provide ALL required information. If obtaining this information  
\_\_\_\_\_ is a problem, please call Shirley Anderson at (352) 799-8354.  
\_\_\_\_\_ SAT/ACT scores that meet minimum requirements. Scores reflected on high  
\_\_\_\_\_ school transcript will be accepted in lieu of testing center documentation.

**ALL CORRESPONDENCE REGARDING THE SERVICE ACADEMIES  
SHOULD BE SENT TO:**

**U. S. Congresswoman Ginny Brown-Waite**  
**20 N. Main St. Room 200**  
**Brooksville, FL 34601**  
**Attention: Shirley Anderson**  
**(352) 799-8354**

**THE POSTMARK DEADLINE FOR FILE COMPLETION IS  
OCTOBER 14, 2005**